



Memorandum

Date: October 19, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – October 19, 2017

Schedule

- The West Linn Waterfront Open House is scheduled for October 24 from 5:00 to 7:00 p.m. at the Adult Community Center.
- As there are five Mondays in October, so your next meeting will be a work session on November 6th. The major discussion topics for that meeting include legislative updates from Senator Devlin and Representative Parrish, an update from Tualatin Valley Fire and Rescue, discussion of code amendments related to appeal hearings and lot line adjustments, and a 3rd quarter update on your Council goals for 2017.

Information Items

- West Linn GO Bond Renewal. The GO bond community survey is now live. As of today we have received over **900 responses!** (The survey allows only one response per device used to take it.) The survey will close on October 20th. The Citizens Budget Committee will meet on October 30th to review the survey results and begin deliberating toward a list of recommended projects. The committee's work is expected to be finished by Thanksgiving. The list will be presented to the City Council in early December. The filing deadline for the May 2018 election ballot is in early March.
- Old City Hall/Police Building Use Agreement. City and County staff met on Tuesday, October 17th for a first meeting to discuss the terms of a Use Agreement. Clackamas County Tourism (CCT) seeks a future work session with the City Council to re-present its proposal about the proposed use of the building and answer questions raised by the Council and Economic Development Committee members and the community. But first, the Council should expect to receive a letter from CCT making this request.
- West Linn Paper Co. Closure. The big news of this week was the sudden announcement of the closure of West Linn Paper Co. and the loss of the 250 jobs at the mill. There has been much outreach to the mill manager in trying to understand the dynamics that led to this, including the sudden loss of their pulp supply. As we learn more about the future of the mill, we will let you know. We will incorporate what we can into the next Waterfront Plan Open House scheduled for October 24th (see above.)
- City Hall Hosts Bolton Elementary 2nd Graders. This week, we hosted three classes of 2nd graders from Bolton Elementary. Mayor Axelrod entertained the nearly 70 students by discussing how the City serves the community, taking questions, hosting City Services Bingo, and presiding over rounds

of City Council 'meetings' at the Council dais, allowing 'the mayor of the moment' to address the audience. A fun time was had by all.

- ICMA Resources on Council-Manager Plan. Yesterday you received an e-mail from me with several links to videos and readings about the council-manager plan. This material is sent in advance of a future training and community education you wish to have about this form of government.
- Friends of the Library Bookstore. You also received an update this week about efforts between the Library Foundation to assist the Friends of the Library with the relocation of the Friends' Bookstore to the Bamboo Room on the main floor of the Library.
- ICMA Conference. John Williams and I will be away Saturday through Wednesday, Oct 21-25, at the national ICMA Annual Conference in San Antonio, TX. Ken Worcester will be AIC City Manager.

That's it for this week.

Respectfully,

Eileen